ADR Program

For Automated & Semi-Automated Demand Response Projects, Audit Report should include the following:

- ☐ Vendor name and contact information
- ☐ Executive Summary
    - o Date site visited
    - o Location address(es)
        - • Site contact name and contact information
    - o Facility overview
    - o Estimated project cost
    - o Estimated customer cost after incentives
    - o Estimated kW reduction
    - o Primary project benefits
    - o Project terms
        - • Terms of payment to installation company
- ☐ Customer Site Information
    - o Service account(s)
    - o Building / site name(s) (identification)
    - o Site address(es), City, Zip code
    - o Year built
    - o Square footage
    - o Existing Controls equipment
    - o Customer Name and Contact Information
    - o Current DR program enrollment & future DR program enrollment plans
    - o Are meters currently Interval Meter?
        - • If not, include email communication from PG&E meter team describing the meter install plan and timing.
- ☐ Project Summary
    - o Description of controls:
        - • Equipment
        - • Function
        - • Implementation solutions
        - • How it all works
    - o Solution Components
        - • Controls system schematic / diagram (preliminary system drawings)
    - o Labor
    - o Training
- ☐ Auto-DR measure Strategies
    - o Energy using system / equipment being controlled
        - • Impact of DR event participation (e.g. production line stops, water pumps stop entirely), and why this is acceptable to customer
    - o Measure description
    - o Demand response reduction time
    - o Site Average & Maximum kW use

- Must per SAID
- Ag projects are required to use 2-year baseline: 2011-12
  - o Average & Maximum kW reduction
    - Must be per SAID
- ☐ Project Schedule
- ☐ Estimated Project Cost
  - o See details on the next page

Note that Parts and Labor not covered by Utility:

- ☐ Leasing / Leased equipment
- ☐ Metering
- ☐ Service contracts
- ☐ Recurring costs (ex. DSL lines)

Estimated Enablement Cost Summary

Item	Equipment	Cost	Labor Rate	Comments
DRAS Client	**Manufacturer**	**$**	**$ /Hour**	
Equipment				
Installation Labor				
Communication	**Platform**			
Equipment				
Installation Labor				
EMS	**Make/Model**			
Equipment				
Installation Labor				
Other Equipment				
Other Labor				